

**Casual Summer Youth Recreation Worker**

June 9, 2009

**Hours:**

June 29th – July 3rd 9:00 am – 12:00 pm (prep time for program)

July 6th – Aug 28<sup>th</sup> Mon., Tues., Thurs. and Friday 8:30 am – 2:30 pm (program 9am-12:00pm)

***Centre is closed July 13- 17 and Aug 17 – 21***

Pay \$10.00/ hour

**Responsibilities**

Direct and plan summer recreation program

Provide supervision and activities for children ages 5 -12

Provide assistance to other staff as needed

Set up and dismantle activity areas, assist with housekeeping chores

Prepare nutritious snacks

Be responsible for all paper work, attendance, and sign in and sign out forms

Attend meetings as required

Maintain a daily schedule with times which is displayed for all staff and participants

Be approachable and supportive to families

Maintain and post program rules and consequences and follow through with appropriate discipline

Promote positive behavior and role model positive parenting techniques

On family days, worker is responsible to planning activities for both parent and children to do together

**Other Obligations**

Complete police records check and child abuse records check

Complete confidentiality form

Complete personal information form

Read policy and procedure manual

Provide copy of first aid and CPR

**DEADLINE TO APPLY IS 4pm ON JUNE 16, 2009. EMAIL RESUMES TO [parenttot@eastlink.ca](mailto:parenttot@eastlink.ca)**

**Attn: Executive Director**